



# PRIME

## MEDICAL & DENTAL COLLEGE (Pvt Ltd)

### ISLAMABAD

ADVERTISEMENT NO.03/2025

## Career Opportunities

### WALK-IN INTERVIEWS

Prime Medical & Dental College is looking for talented individuals to join our growing team. We are conducting walk-in interviews for the following positions:

S.#	Job title	Qualification & Experience
1.	Manager IT	Master's degree (18 years of education) in IT, or a relevant field from HEC-recognized HEI/university.
2.	Deputy Librarian	Master's degree in Library & Information Science from an HEC-recognized HEI /university with 05 years relevant professional experience.
3.	Assistant Director QAC	Master's degree (18 years of education) in Quality Management, Management Sciences, Data Science, Statistics, or a relevant field from HEC-recognized HEI/university.
4.	Finance /Account Officer	- Master's Degree in relevant field with 02 years' experience. Or - Bachelor's Degree in relevant field with 04 years' experience
5.	Student Affairs' Officer	- Master's Degree in relevant field with 02 years' experience. Or - Bachelor's Degree in relevant field with 04 years' experience
6.	Operation & Maintenance Officer	Bachelor's Degree in relevant field with 04 years' experience
7.	Lab Technologists	Preferably BS-MLT with 02 years' experience
8.	Lab Technicians / Assistants	Intermediate with Diploma in relevant field with 02 years' experience
9.	Computers Operator	Intermediate with Diploma in IT having 02 years' experience
10.	Store Keeper	Intermediate with 02 years' experience
11.	Curator	Matric with 02 years' experience
12.	Hall Attendant	Matric with 02 years' experience
13.	Office Boy	Matric with 02 years' experience
14.	Security Guard	Matric with 02 years' experience
15.	Cook	Middle with 02 years' experience
16.	Waiter	Middle with 02 years' experience
17.	Sanitary Worker	Middle with 02 years' experience

All interested candidates are requested to appear before the Selection / Interview Committee (Departmental Recruitment Committee) from 24<sup>th</sup> to 27<sup>th</sup> November 2025 (Monday to Thursday) along with complete educational relevant documents, updated CV, 03 recent passport size photographs, copies of CNIC etc.

### INTERVIEW SCHEDULE AND VENUE

Conference Room, Prime Medical & Dental College, Motorway Link Road, Near Motorway Chowk, H-15, Islamabad.

**Date: 24<sup>th</sup> to 27<sup>th</sup> November 2025 (Monday to Thursday). Time: 10:00 AM to 01:00 PM.**

**Principal,**  
**Prime Medical & Dental College**  
Motorway Link Road, Near Motorway Chowk, H-15, Islamabad.

**For further information / queries please contact/WhatsApp at 0320-5037264**